

Cottingham Parish Council



To Members of Cottingham Parish Council

9th January 2025

Dear Councillor,

Meeting of the Council

I hereby summon you to attend the Annual Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7pm on Thursday 16 January 2025**. Meetings are open to members of the public and can be joined remotely via Microsoft teams using Meeting ID: 351 061 635 740 Passcode: dZKsaf.

J Price

Jane Price, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair's permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. **Declarations of Interest**
 - 1.1. **To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**
 - 1.2. **To note dispensations given to any member of the Council in respect of the agenda items listed below**
2. **To receive & approve apologies**
3. **To receive local Policing report**
4. **10-minute Public Session (The Parish Council will respond to questions submitted in advance of the meeting by members of the public)**
5. **To confirm, adopt, and sign the Minutes/Notes**
 - 5.1. **Full Parish held on 21 November 2024**
 - 5.2. **Events Working Party held on 25 November 2024**
 - 5.3. **Planning Committee held on 26th November 2024**
 - 5.4. **Extraordinary meeting of the Council held on 26 November 2024**
 - 5.5. **Personnel Committee held on 26 November 2024**
 - 5.6. **Planning Committee held on 17 December 2024**
 - 5.7. **Extraordinary Meeting of the Council held on 17 December 2024**
 - 5.8. **Planning Committee held on 7 January 2025**

Governance Matters

- 6. To make appointments to Committees/Working groups**
 - 6.1. Allotments Committee**
 - 6.2. Events Working Group**
 - 6.3. Environment Working Group**
 - 6.4. Friends of Queen Elizabeth Memorial Gardens**
 - 6.5. Blue Plaque Assessment Panel**
- 7. To consider the establishment of a Cottingham in Bloom Working Group**
- 8. To agree the update to the Strategic Plan for 2025/26**
- 9. Local Audit Reform: a Strategy for Overhauling the Local Audit System in England**
[Local audit reform: a strategy for overhauling the local audit system in England - GOV.UK](#)
- 10. To consider the MHCLG consultation: Strengthening the standards and conduct framework for local authorities in England**
[Strengthening the standards and conduct framework for local authorities in England - GOV.UK](#)

Financial Matters

- 11. To receive update on the financial position of the Council, review budget, and approve November and December payments**
- 12. To receive the internal auditor's interim report**
- 13. To agree the Parish Council's budget for 2025/26**
- 14. To agree the precept demand for 2025/26**
- 15. To consider the scales of charges for Cottingham Day 2025**

Administration

- 16. To receive an update on the Parish Council's Strategic Plan**
- 17. To receive an update on Town Centre project**
- 18. To consider concerns about dog fouling**
- 19. To consider arrangements for a networking evening/Annual Parish Meeting**
- 20. To review methods of distributing documents to Councillors**
- 21. To receive reports from representatives to outside organisations**
- 22. To receive reports from ERYC Ward Councillors**
- 23. To discuss received correspondence**
- 24. Members' Points of Information and agenda items for next meeting (discussion items only)**